



Atlantic States Marine Fisheries Commission

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201
703.842.0740 • 703.842.0741 (fax) • asmfc.org

Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA No. 26-009 **Charge To :** 0036000EWIN & 0396000EWIN **Approved by:** Laura Leach

Meeting Name: 2026 ASMFC Winter Meeting

Laura Leach
Dec 19, 2025

Meeting Date: 03-FEB-2026 - 05-FEB-2026

Meeting Location: ARLINGTON, VA

Hotel Details: Meeting and Accommodations: The Westin Crystal City, 1800 Richmond Highway, Arlington, VA 22202. Reserve your room online: <https://app.marriott.com/reslink?id=1766163615622&key=GRP&app=resvlink> Or call 1.888.236.2427 and identify the meeting name to receive the discounted rate.

Cutoff Date: 08-JAN-2026

Per Diem: Room: \$196 plus tax (sgl/dbl); Meals: \$113 (\$30/\$34/\$49)

Mileage Rate: \$0.725/mile, eff. January 1, 2026. Rental cars must be specifically authorized.

Airport Transportation: The Westin Crystal City provides a complimentary shuttle (white van) which operates Monday - Sunday and stops at Reagan National Airport (DCA) at Terminal A, Terminal B (Door 5) & Terminal C (Door 9) and runs every 15 minutes (4:30-8:00 AM) and every 30 minutes (8:00 AM-10:30 PM).

Local Transportation: By Metro from DCA: Yellow Line to MOUNT VERNON SQUARE or Blue Line to LARGO TOWN CENTER. Exit at Crystal City Metro Station. Travel Time: 5 minutes. The hotel is located across from the Crystal City Metro Station. The hotel is within walking distance of the National Landing area, with many restaurants.

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

Parking: 20% off the prevailing daily self-parking rate, currently \$48 + 6% sales tax

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

General Notes: Complete ASMFC Travel Reimbursement Guidelines can be found at <https://asmfc.org/resources/travel-reimbursement-guidelines/> and the Electronic Travel Voucher: <https://asmfc.org/wp-content/uploads/2025/01/ASMFCElectronicTravelVoucher.xlsx>. Please contact the ASMFC office if you have questions or would like staff assistance.

Authorized Travelers:

Abbott, Dennis	Armini, Jennifer	Bailey, David
Balouskus, Richard	Batsavage, Chris	Bauer, Tracey
Beal, Rob	Beal, Robert	Belcher, Carolyn
Bell, Mel	Berger, Tina	Blanchard, Kurt
Bochenek, Eleanor	Borden, David	Bouffard, Colleen
Boyle, James	Boyles, Robert	Braun-Ricks, Ingrid
Brown, Robert	Brust, Jeff	Burgess, Erika
Campfield, Patrick	Carson, William	Carty, Lisa
Chapin, Jack	Cimino, Joe	Clark, John
Cloyd, Rese	Colden, Allison	Corbett, Heather
Craig, Caitlin	Cromer, Ronnie	Curatolo-Wagemann, Scott
Davis, Justin	Defilippi Simpson, Julie	Diggs, Danny
Dize, Russell	Drew, Katie	Dyar, Ben
Edwards, Phillip	Franke, Emilie	Gary, Marty
Gates, Matthew	Giuliano, Angela	Glenn, Robert
Gopal, Vin	Grabowski, Tyler	Gresko, Joseph
Grist, Joseph	Grout, Doug	Gwin, Earl Sonny
Hasbrouck, Emerson	Haymans, Doug	Hepler, Allison
Hornstein, Jesse	Hyatt, William	Jacobs, Chris
Jennings, Gary	Kaalstad, Simen	Kane, Raymond
Kennedy, Carrie	Keppler, Blaik	Kerns, Toni
Kipp, Jeff	Kuhn, Kristopher	Kulik, Anita
Lafrance, Robert	Law, Alexander	Leach, Laura
Lengyel Costa, Nicole	Luisi, Michael	Lustig, Loren
Maniscalco, John	Mccawley, Jessica	Mckiernan, Dan
Mcnamee, Jason	Mercer, Jeff	Meserve, Nichola
Miller, Roy	Miner, Craig	Minor, James
Musante, Madeline	Nehemiah, Samara	Newlin, Scott
Nowalsky, Adam	Opiekun, Michael	Owens, Ron
Patel, Jainita	Peake, Sarah	Pearce, N Scott
Perry, Derek	Powell, Marisa	Power, Heather

Pugh, Craig
Reid, Eric
Rhodes, Malcolm
Ryan, Daniel
Self, Ross
Sosnowski, Susan
Stetzar, Edna
Thompson, Gabe
Tuohy, Chelsea
Watters, David
Williams, Keith
Wray, Michael

Pugh, Tracy
Renchen, Jeffrey
Rhodes, Trey
Schaeffer, Tim
Sikorski, David
Starks, Caitlin
Sysak, Rachel
Torres, Fran
Turner, Brian
White, Geoffrey
Wilson, Carl
Zobel, Renee

Rawls, Kathy
Reny, Cameron
Rowell, Raymond
Scott, Brian
Simpson, Ethan
Stein, Dana
Thomas, Skye
Train, Stephen
Ware, Megan
White, Ritchie
Woodward, Spud