



Atlantic States Marine Fisheries Commission

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201

703.842.0740 • 703.842.0741 (fax) • <https://asmfc.org>

Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA No. 26-009

Charge To : 00360000EWIN & 03960000EWIN

Approved by: Laura Leach

Meeting Name: 2026 ASMFC Winter Meeting

Laura Leach

Dec 19, 2025

Meeting Date: 03-FEB-2026 - 05-FEB-2026

Meeting Location: ARLINGTON, VA

Hotel Details: Meeting and Accommodations: The Westin Crystal City, 1800 Richmond Highway, Arlington, VA 22202. Reserve your room online: <https://app.marriott.com/reslink?id=1766163615622&key=GRP&app=resvlink> Or call 1.888.236.2427 and identify the meeting name to receive the discounted rate.

Cutoff Date: 08-JAN-2026

Per Diem: Room: \$196 plus tax (sgl/dbl); Meals: \$113 (\$30/\$34/\$49)

Mileage Rate: As of the issuance of this travel authorization, the federal 2026 mileage rate has not been released. Rental cars must be specifically authorized.

Airport Transportation: The Westin Crystal City provides a complimentary shuttle (white van) which operates Monday - Sunday and stops at Reagan National Airport (DCA) at Terminal A, Terminal B (Door 5) & Terminal C (Door 9) and runs every 15 minutes (4:30-8:00 AM) and every 30 minutes (8:00 AM-10:30 PM).

Local Transportation: By Metro from DCA: Yellow Line to MOUNT VERNON SQUARE or Blue Line to LARGO TOWN CENTER. Exit at Crystal City Metro Station. Travel Time: 5 minutes. The hotel is located across from the Crystal City Metro Station. The hotel is within walking distance of the National Landing area, with many restaurants.

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

- Parking:** 20% off the prevailing daily self-parking rate, currently \$48 + 6% sales tax
- Reimbursement:** You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.
- General Notes:** Complete ASMFC Travel Reimbursement Guidelines can be found at <https://asmfc.org/resources/travel-reimbursement-guidelines/> and the Electronic Travel Voucher: <https://asmfc.org/wp-content/uploads/2025/01/ASMFCElectronicTravelVoucher.xlsx>. Please contact the ASMFC office if you have questions or would like staff assistance.

Authorized Travelers:

Abbott, Dennis	Armini, Jennifer	Bailey, David
Balouskus, Richard	Batsavage, Chris	Bauer, Tracey
Beal, Rob	Beal, Robert	Belcher, Carolyn
Bell, Mel	Berger, Tina	Blanchard, Kurt
Bochenek, Eleanor	Borden, David	Bouffard, Colleen
Boyle, James	Braun-Ricks, Ingrid	Brown, Robert
Brust, Jeff	Burgess, Erika	Campfield, Patrick
Carson, William	Carty, Lisa	Chapin, Jack
Cimino, Joe	Clark, John	Cloyd, Rese
Colden, Allison	Corbett, Heather	Craig, Caitlin
Cromer, Ronnie	Curatolo-Wagemann, Scott	Davis, Justin
Defilippi Simpson, Julie	Diggs, Danny	Dize, Russell
Drew, Katie	Dyar, Ben	Edwards, Phillip
Fegley, Lynn	Franke, Emilie	Gary, Marty
Gates, Matthew	Giuliano, Angela	Glenn, Robert
Gopal, Vin	Grabowski, Tyler	Green, Jamie
Gresko, Joseph	Grist, Joseph	Grout, Doug
Gwin, Earl Sonny	Hasbrouck, Emerson	Haymans, Doug
Hepler, Allison	Hornstein, Jesse	Hyatt, William
Jacobs, Chris	Jennings, Gary	Kaalstad, Simen
Kaelin, Jeff	Kane, Raymond	Kennedy, Carrie
Keppler, Blaik	Kerns, Toni	Kipp, Jeff
Kuhn, Kristopher	Kulik, Anita	Lafrance, Robert
Law, Alexander	Leach, Laura	Lengyel Costa, Nicole
Luisi, Michael	Lustig, Loren	Maniscalco, John
Mccawley, Jessica	Mckiernan, Dan	Mcnamee, Jason
Mercer, Jeff	Meserve, Nichola	Miller, Roy
Miner, Craig	Minor, James	Musante, Madeline
Nehemiah, Samara	Newlin, Scott	Nowalsky, Adam
Opiekun, Michael	Owens, Ron	Patel, Jainita

Peake, Sarah
Powell, Marisa
Pugh, Tracy
Reny, Cameron
Ryan, Daniel
Self, Ross
Starks, Caitlin
Sysak, Rachel
Torres, Fran
Turner, Brian
White, Geoffrey
Wilson, Carl
Zobel, Renee

Pearce, N Scott
Power, Heather
Rawls, Kathy
Rhodes, Malcolm
Schaeffer, Tim
Sikorski, David
Stein, Dana
Thomas, Skye
Train, Stephen
Ware, Megan
White, Ritchie
Woodward, Spud

Perry, Derek
Pugh, Craig
Reid, Eric
Rhodes, Trey
Scott, Brian
Sosnowski, Susan
Stetzar, Edna
Thompson, Gabe
Tuohy, Chelsea
Watters, David
Williams, Keith
Wray, Michael






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Final Audit Report

2025-12-19

Created:	2025-12-19
By:	Lisa Carty (lcarty@asmfc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOd_sQ5T8Lu5MH5_KmIrS8DaVjPEIE_N

"TA 26-009 2026 ASMFC Winter Meeting" History

-  Document created by Lisa Carty (lcarty@asmfc.org)
2025-12-19 - 6:12:52 PM GMT
-  Document emailed to Laura Leach (lleach@asmfc.org) for signature
2025-12-19 - 6:16:09 PM GMT
-  Email viewed by Laura Leach (lleach@asmfc.org)
2025-12-19 - 7:17:59 PM GMT
-  Document e-signed by Laura Leach (lleach@asmfc.org)
Signature Date: 2025-12-19 - 7:18:57 PM GMT - Time Source: server
-  Agreement completed.
2025-12-19 - 7:18:57 PM GMT