

**Meeting Name:** 

## **Atlantic States Marine Fisheries Commission**

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201
703.842.0740 • 703.842.0741 (fax) • www.asmfc.org
Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

## TRAVEL AUTHORIZATION

TA No. 25-071 Charge To: 0396000EANN & 0036000EANN Approved by: Laura Leach

ASMFC 83rd Annual Meeting Sep 15, 2025

Meeting Date: 27-OCT-2025 - 30-OCT-2025

Meeting Location: Dewey Beach, Delaware

Hotel Details: Meeting and Accommodations: Hyatt Place Dewey Beach, 1301 Coastal Highway, Dewey

Beach, DE 19971. Reserve your room online: https://www.hyatt.com/en-US/group-booking/ILGZD/G-FISH Or call (302) 864-9100 and identify the meeting name to receive

the discounted rate.

Cutoff Date: 01-OCT-2025

**Per Diem:** Room Rate: \$134 plus tax (sgl/dbl); Meals: \$90 (\$24/\$26/\$40)

Mileage Rate: \$0.70/mile, eff. January 1, 2025. Rental cars must be specifically authorized.

**Airport** 

**Transportation:** 

The closest airports to the Hyatt Place Dewey Beach are: Delaware Coastal Airport (GED),

approximately 20 miles; Salisbury-Ocean City Wicomico Regional Airport (SBY),

approximately 50 miles; Atlantic City International Airport (ACY), approximately 59.25 miles; Philadelphia International Airport (PHL), approximately 82.5 miles; Wilmington

Airport (IGL), approximately 85 miles.

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American Airlines runs a service called Landline for those flying to/from Philadelphia International Airport. It is a shuttle bus that will take passengers to Wilmington airport (ILG). This allows those flying to have shuttle service from the Philadelphia airport to the Wilmington airport. Rental cars are available in Wilmington. Click the following link for more information: https://www.aa.com/i18n/travel-info/experience/landline.jsp

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Due to the location of the Hyatt Place Dewey Beach, travelers who will be flying are

permitted to rent a car for this meeting.

**Local** The hotel and meeting venue are walking distance or a short drive to many local

**Transportation:** restaurants and eateries.

**Basic Guidelines:** In consideration of the Commission's budget please attempt to select the most reasonable

airfare. You are responsible for determining your arrival and departure times.

Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible

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for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

**Parking:** Complimentary self-parking is available.

**Reimbursement:** You must submit an ASMFC travel voucher with receipts within 30 days of the final day of

travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to

accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if

emailing is not an option.

**General Notes:** Due to the location of the Hyatt Place Dewey Beach, travelers who will be flying are

permitted to rent a car for this meeting. Complete ASMFC Travel Reimbursement

Guidelines can be found at https://asmfc.org/resources/travel-reimbursement-guidelines/

and the Electronic Travel Voucher:

https://asmfc.org/wp-content/uploads/2025/01/ASMFCElectronicTravelVoucher.xlsx. Please contact the ASMFC office if you have questions or would like staff assistance.

## **Authorized Travelers:**

Abbott, Dennis Armini, Jennifer Atwood, Robert
Babb, Russ Bailey, David Batsavage, Chris
Bauer, Tracey Boal, Jeff Boal, Jeff

Bauer, Tracey Beal, Jeff Beal, Rob Beal. Robert Belcher, Carolyn Bell, Mel Bellavance, Rick Berger, Tina Birge, Tiffany Blanchard, Kurt Bochenek, Eleanor Borden, David Bouffard, Colleen Boyle, James Braun-Ricks, Ingrid Brinton, Cameron Brodeur, Michelle Brown, Delayne Brown, Robert Brust, Jeff Burgess, Erika Butler, Corrine Campfield, Patrick Carson, William Carty, Lisa Chapin, Jack Chintala, Marnita

Clark, John Cieri, Matt Cimino, Joe Cloyd, Rese Colden, Allison Corbett, Heather Couch, Nick Craig, Caitlin Cromer, Ronnie Davis, Justin Curatolo-Wagemann, Scott Daniels, Doug Defilippi Simpson, Julie Delucia, Mari-Beth Diggs, Danny Dippold, David Dize, Russell Drew, Katie Dyar, Ben Edwards, Phillip Fegley, Lynn Finch, Margaret Fournier, Alexa Franke, Emilie Gadomski, Tom Gaichas, Sarah Gary, Marty

Gates, Matthew Giuliano, Angela Goldsborough, William

Gopal, Vin Grabowski, Tyler Green, Jamie Gresko, Joseph Griffin, Melanie Grist, Joseph Groskin, Bob Hammer, Lars Hense, Zina Hornstein, Jesse Jargowsky, Matthew

Kaelin, Jeff Kenyon, Adam Kipp, Jeff Kulik, Anita Law, Alexander Luisi, Michael

Mccawley, Jessica

Mcnamee, Jason

Miller, Roy Minor, James Nehemiah, Samara Opiekun, Michael Patel, Jainita Perry, Derek Pugh, Craig

Rhodes, Trey Rogers, Matt Salmon, Brandi Schneider, Eric

Reid, Eric

Sikorski, David Sosnowski, Susan Stetzar, Edna Thompson, Gabe Train, Stephen Tweel, Andrew Walker, Jason White, Geoffrey

Wong, Richard Zobel, Renee

Williams, Keith

Grout, Doug

Hasbrouck, Emerson Hepler, Allison Hyatt, William Jennings, Gary Kane, Raymond Keppler, Blaik Knowlton, Kathy Lafrance, Robert

Leach, Laura Lustig, Loren Mcdonough, Chris Mercer, Jeff Miller, Thomas

Moore, Chris Newlin, Scott Owens, Ron Peake, Sarah Powell, Marisa Pugh, Tracy Reny, Cameron Rickabaugh, Harry Rousseau, Mark

Schaeffer, Tim

Scott, Brian Simpson, Ethan Starks, Caitlin Thomas, Michael Topolski, Marek Tuohy, Chelsea Vanderkooy, Steve Ware, Megan White, Ritchie

Wilson, Carl Woodward, Spud

Gwin, Earl Sonny Haymans, Doug Hodge, Chris Jacobs, Chris Kaalstad, Simen Kennedy, Carrie Kerns, Toni Kuhn, Kristopher

Lengyel Costa, Nicole Maniscalco, John Mckiernan, Dan Meserve, Nichola Miner, Craig

Laney, Wilson

Musante, Madeline Nowalsky, Adam Paradis, Bennett Pearce, N Scott Power, Heather Rawls, Kathy Rhodes, Malcolm Roddenberry, Annie

Ryan, Daniel

Schlick, Catherine (Cj)

Self, Ross Smith, Kent Stein, Dana Thomas, Skye Torres, Fran Turner, Brian Vidal, Alexander Watters, David Wilke, Kate Wojcik, Greg Wray, Michael