

Atlantic States Marine Fisheries Commission

Executive Committee (Closed Session)

*February 21, 2013
7:45 – 9:00 a.m.
Alexandria, Virginia*

Draft Agenda

1. Welcome/Call to Order (*P. Diodati*)
2. Board Consent **Action**
 - Approval of Agenda
 - Approval of Meeting Summary from October 2012
3. Discuss Strategic Planning Process (*L. Daniel*) **Action**
4. Discuss Use of Reserves (*P. Diodati*)
5. Discuss Human Resource Issues (*P. Diodati*)
6. Other Business/Adjourn

Please note: Breakfast will be served at 7:45 a.m.

The meeting will be held at the Crowne Plaza Hotel
901 North Fairfax Street, Alexandria, Virginia
Tel: (703) 683-6000

**MEETING SUMMARY OF THE
ATLANTIC STATES MARINE FISHERIES COMMISSION
EXECUTIVE COMMITTEE**

**Radisson Plaza-Warwick Hotel
Philadelphia, PA
October 23, 2012**

INDEX OF MOTIONS

- 1. Approval of Agenda by Consent (Page 1)**
- 2. Approval of Summary from August 8, 2012 by Consent (Page 1)**
- 3. Approval of the FY12 Audit. Motion by Dr. Daniel on behalf of the Administrative Oversight Committee (Page 1)**
- 4. Adjournment by Consent. (Page 2)**
- 5. Appointment of Robert E. Beal as Executive Director. Motion by Dr. Daniel on behalf of the Administrative Oversight Committee. (Page 2)**

ATTENDANCE

Committee Members

Terry Stockwell, ME (AA proxy)
Doug Grout, NH (AA)
Dennis Abbott, NH (GA)
Paul Diodati, MA (AA)
Bob Ballou, RI (AA)
David Simpson, CT (AA)
Jim Gilmore, NY (AA)
Tom McCloy, NJ (AA proxy)
John Arway, PA (AA)

Leroy Young, PA (AA proxy)
David Saveikis, DE (AA)
Tom O'Connell, MD (AA)
Jack Travelstead, VA (AA)
Louis Daniel, NC (AA)
Robert Boyles, SC (AA)
Pat Geer, GA (AA proxy)
John Duren, GA (Leg Proxy)
Jim Estes, FL (AA proxy)

(AA = Administrative Appointee; GA = Governor Appointee; LA = Legislative Appointee)

Staff

Bob Beal
Laura Leach

Others

Steve Meyers, NOAA Fisheries

CALL TO ORDER

The Executive Committee of the Atlantic States Marine Fisheries Commission convened in the Cherry Room of the Radisson Plaza-Warwick Hotel in Philadelphia, PA on October 23, 2012. It was called to order at 8:30 a.m. by Chairman Paul Diodati.

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF PROCEEDINGS

The summary minutes from the August 8, 2012 meeting were presented and there was no objection to approval of the minutes.

PUBLIC COMMENT

There was no public comment.

REPORT OF THE ADMINISTRATIVE OVERSIGHT COMMITTEE

Dr. Daniel, Chair of the Administrative Oversight Committee (AOC), reported that the Committee had reviewed the FY12 Audit of the Commission and found it to be sterling, and noted that staff had done an excellent job. On behalf of the AOC Dr. Daniel recommended approval of the FY 12 Audit. There being no opposition the FY12 Audit was approved as presented.

2014-2018 STRATEGIC PLANNING PROCESS

Mr. Beal asked the Executive Committee how they wanted to move forward with the 2014-2018 Strategic Plan – did they want a full blown visioning process as is currently

being done by the Mid-Atlantic Council, or is it just a matter of tweaking the vision? He noted that there are changes to the driving forces, especially with regard to legislative issues.

Chair Diodati appointed a subcommittee to work with staff on determining a process for developing the next strategic plan. The committee is Doug Grout, Chair, Bob Ballou and Louis Daniel. This committee will report back to the Executive Committee at the Winter Meeting.

FUTURE ANNUAL MEETINGS UPDATE

Ms. Leach provided the schedule for the next several annual meetings. In 2013 we'll be on St. Simons Island, GA (October 27-31); in 2014 – Connecticut; 2015 – Florida; 2016 – Maine and 2017 – Virginia.

LEGISLATORS/GOVERNORS' APPOINTEES REPORT

Mr. Abbott reported that the L/GAs were looking forward to the Blank-Rome workshop later in the week, where they hoped to learn more about working to help get the States and Commission funding from Congress. He also thanked the Chair for increasing the per diem to current federal levels.

OTHER BUSINESS/ADJOURN

Various issues were discussed by the committee. These issues included: a request by Doug Grout to have the Northern Shrimp Section meetings recorded and transcribed; a staff report that they are testing streaming audio of the quarterly Commission meetings this week and will go

live in December for the Menhaden Board meeting; and a recommendation that roll calls be conducted for every vote of significance once we go live.

CHAIRMAN PAUL DIODATI: There being no other business to come before the executive committee the meeting was adjourned at 8:55 a.m. so that the Committee could go into a closed session.

CLOSED SESSION/EXECUTIVE DIRECTOR SEARCH

At the closed session the AOC briefed the Executive Committee on the process used by the AOC to find a new Executive Director for the Commission.

Four candidates were interviewed in Alexandria, Virginia in September. There

was a clear rank order after the interviews were completed, and after a conference call with the Executive Committee the AOC proposed bringing forward only one candidate. The Executive Committee agreed and the candidate was brought to this meeting for an interview with the full Executive Committee. Upon completion of the interview and a final discussion, the AOC moved that Robert E. Beal be appointed the Commission's next Executive Director, effective immediately. The motion passed unanimously.

CHAIRMAN PAUL DIODATI: There being no other business to come before the executive committee the closed session was adjourned at 11:00 a.m.

ASMFC Strategic Planning Process

January 9, 2013

Overview

The current ASMFC Strategic Plan expires at the end of 2013. The Executive Committee will meet at the Winter Meeting to establish a process to develop the next 5-year Strategic Plan. A subcommittee has been formed to develop options for consideration by the Executive Committee.

The 2009-2013 Strategic Plan generally reflects the overall direction of the Commission. However, consideration should be given for contemporary issues such as limited budgets, climate change, competing ocean uses, ecosystem considerations, etc. The Commission will also need to determine how the Commission's Vision – "*Healthy, self-sustaining populations for all Atlantic coast fish species or successful restoration well in progress by the year 2015*" – will be addressed.

The process used to develop the current Strategic Plan was:

- Winter Meeting – 4-hour facilitated workshop
- Staff developed first draft of Strategic Plan
- Spring Meeting – 5-hour facilitated workshop
- Public comment period on Draft Strategic Plan
- Summer Meeting – Policy Board review public comment and draft wording, provided final direction to staff for edits
- Annual Meeting – Approval of Strategic Plan by Commission at Business Session

What process should the Commission use to develop the 2014-2018 Strategic Plan?

Process Options

The following options are intended to support the discussion of the subcommittee.

Option 1:

- Winter Meeting – Selection of planning process
- Spring Meeting – Half-day facilitated workshop
- Summer Meeting – Policy Board review draft wording, provide direction to staff for edits
- Public comment period on Draft Strategic Plan
- Annual Meeting – Review public comments, make final edits and approve Strategic Plan at Business Session

Option 2:

- Winter Meeting – Selection of planning process
- Spring Meeting – Half-day facilitated workshop
- Staff develops first draft of Strategic Plan
- Summer Meeting – Half-day facilitated workshop
- Staff updates draft Strategic Plan
- Conference Call –Executive Committee approves draft for public comment
- Public comment period on Draft Strategic Plan
- Annual Meeting – Review public comments, make final edits and approve Strategic Plan at Business Session

Option 3:

- Winter Meeting – Selection of planning process
- Spring Meeting – Half-day facilitated workshop
- Staff develops first draft of Strategic Plan
- Summer Meeting – Half-day facilitated workshop
- Staff updates draft Strategic Plan
- Public comment period on Draft Strategic Plan
- Regional or state specific public listening/comment sessions
- Annual Meeting – Policy Board review public comment and draft wording, provided final direction to staff for edits
- Winter Meeting (2014) –Approve Strategic Plan at Business Session

Items to consider when selecting planning process:

- Number of facilitated sessions (if any)
- Public comment period
- Regional or state specific public listening/comment sessions
- Magnitude of changes to current Strategic Plan

Subcommittee Preferred Process

