

Atlantic States Marine Fisheries Commission

Executive Committee

*August 8, 2013
7:30 – 8:30 a.m.
Alexandria, Virginia*

Draft Agenda

1. Welcome/Call to Order, *P. Diodati*
2. Board Consent **Action**
 - Approval of Agenda
 - Approval of Meeting Summary from May 2013
3. Public Comment
4. Report of 501(c) (3) Exploratory Committee, *R. Beal*
5. Report on Commissioner Conflict of Interest, *R. Beal*
6. Other Business/Adjourn

Please Note: Breakfast will be served at 7:15 a.m.

The meeting will be held at the Crowne Plaza Hotel
901 North Fairfax Street, Alexandria, Virginia
Tel: (703) 683-6000

**MEETING SUMMARY OF THE
ATLANTIC STATES MARINE FISHERIES COMMISSION
EXECUTIVE COMMITTEE**

**Crowne Plaza Old Town
Alexandria, VA
May 23, 2013**

INDEX OF MOTIONS

- 1. Approval of Agenda by Consent (Page 1)**
- 2. Approval of Summary from February 21, 2013 by Consent (Page 1)**
- 3. Move to approve the FY14 Budget (Motion by Mr. Grout; seconded by Mr. Boyles; passed unanimously. (Page 1)**
- 4. Adjournment by Consent (Page 1)**

ATTENDANCE

Committee Members

Terry Stockwell, ME (AA proxy)
Doug Grout, NH (AA)
Dennis Abbott, NH (LA)
Paul Diodati, MA (AA)
Bob Ballou, RI (AA)
David Simpson, CT (AA)
Jim Gilmore, NY (AA)
Tom McCloy, NJ (AA proxy)
Leroy Young, PA (AA proxy)

David Saveikis, DE (AA)
Tom O’Connell, MD (AA)
Jack Travelstead, VA (AA)
Louis Daniel, NC (AA)
Robert Boyles, SC (AA)
Malcolm Rhodes, SC (GA)
Spud Woodward, GA (AA)
Jim Estes, FL (AA proxy)

(AA = Administrative Appointee; GA = Governor Appointee; LA = Legislative Appointee)

Staff

Bob Beal
Laura Leach

Pat Campfield

Others

Steve Meyers, NOAA Fisheries

CALL TO ORDER

The Executive Committee of the Atlantic States Marine Fisheries Commission convened in the Roosevelt East Room of the Crowne Plaza Old Town in Alexandria, VA on May 23, 2013. It was called to order at 7:30 a.m. by Chairman Paul Diodati.

APPROVAL OF AGENDA

The agenda was approved as amended by the Chair to include a discussion on the Rules & Regulations, Article 1, Section 1(B) Code of Conduct.

APPROVAL OF PROCEEDINGS

The summary minutes from the February 21, 2013 meeting were presented and there was no objection to approval of the minutes.

PUBLIC COMMENT

There was no public comment.

REPORT OF THE ADMINISTRATIVE OVERSIGHT COMMITTEE (AOC)

VICE-CHAIRMAN Louis Daniel: The AOC reviewed the FY14 Proposed Budget in detail and presented it the Committee for review. There were several questions from committee members which were answered to their satisfaction. A motion was made by Mr. Grout and seconded by Mr. Boyles to approve the budget. "I move to accept the FY14 Budget." The motion passed unanimously.

Executive Director Beal briefed the committee on a proposed change to the reporting process on Action Plan progress. Rather than develop a spreadsheet that provides little information, for the spring meeting, the Executive Director will provide a verbal report to the committee indicating any tasks that may not be completed prior to the end of the year and the reason. The staff will, for the annual meeting, prepare a paper detailing what tasks will not be

completed prior to the end of the year and the reason; the paper will also detail tasks completed that were not in the approved action plan. The committee agreed with this approach.

2014-2018 STRATEGIC PLANNING PROCESS

The committee discussed the Strategic Planning workshop conducted by Colette Collier-Trohan on May 21. Although not overwhelmed by the progress made at the workshop, the committee did feel there was value in that they learned what a vision statement should be. The Commission needs to consider our "customer-base," which has changed quite a bit, and find out what their expectations of the Commission are. We also need to find the middle-ground between traditional fisheries management and ecosystem-based fisheries management. Next steps are that staff will email Commissioners to find out if they want to submit any ideas they left on the table. The staff will then draft a strategic plan based on the notes from the workshop and the guidance from the leadership and submit a draft to the AOC for review and concurrence that the plan is going in the right direction. The draft will then be sent to the Executive Committee and then staff will go on the road to discuss the draft Strategic Plan in the states at the marine fisheries council/commission/board meetings. Approval at the Annual Meeting in Georgia continues to be the goal.

It was decided that a meetings management workshop for Commissioners should be conducted at the summer meeting. It was requested that it be tailored to the Commission's needs, with substitute motions given a thorough review. Other topics to be addressed include: when to cut off debate and when should the chair recuse him/herself from chairing the meeting. It was requested that a cheat sheet specific to the Commission be developed.

ESTABLISHMENT OF 501(C)3

Staff has been approached about the possibility of establishing a 501(c)(3) arm of the Commission. Executive Director Beal provided the background on the request, which has been made to provide a vehicle to fund projects that are underfunded. A number of concerns were immediately raised. The Chair appointed a subcommittee of Spud Woodward, Jim Gilmore and Leroy Young to work with the Executive Director on this issue and report back to the Executive Committee at its next meeting.

OTHER BUSINESS

An additional issue was discussed by the Executive Committee under other business, concerning the Rules & Regulations, Article 1, Section 1(B) Code of Conduct, which states, in part: "No Commissioner shall have a direct or indirect financial interest that conflicts with the fair and impartial conduct of official duties."

The Commission needs to either remove the clause, edit it or develop a policy on how the clause will be implemented/enforced.

After thorough discussion, the Chair directed the Executive Director to consult with the Commission's legal counsel on the issue and determine a strategy for dealing with this issue and report back to the Chair.

Some considerations to assist in the formulation of a strategy are: 1) A conflict of interest form should be completed by all Commissioners and proxies; 2) Should a review board be appointed to deal with disclosures?; 3) Since we are one vote per state, how does a Commissioner with a conflict of interest recuse him/herself? It was suggested that perhaps a person who has a conflict of interest can participate in the discussion, since having industry input is helpful and important, but then not have a vote on the issue.

ADJOURN

CHAIRMAN PAUL DIODATI: There being no other business to come before the executive committee the meeting was adjourned at 8:55 a.m.