ATLANTIC COASTAL COOPERATIVE STATISTICS PROGRAM
Coordinating Council - Executive Committee
Tuesday, February 4, 2014
3:00 – 4:00 PM

Crowne Plaza Hotel Old Town
901 North Fairfax Street
Alexandria, Virginia

DRAFT MEETING AGENDA

1. Welcome/Introductions – Chair C. Patterson

2. Committee Consent – Chair C. Patterson
    a. Approval of Agenda (Attachment 1) - ACTION
    b. Approval of Proceedings from October 29, 2013 (Attachment 2) - ACTION
    c. Approval of Proceedings from December 17, 2013 Conference Call (Attachment 3) - ACTION

3. ACCSP Program Updates – M. Cahall
    a. 150K FIS funding to ACCSP
    b. FY 2014 Projects funded (Attachment 4)
    c. NOAA Fisheries Electronic Technology Initiative
    d. Review NMFS Regional/Science Center future visioning
    e. FIN Review Report (Attachment 5) and ACCSP response(s) (Attachment 6) - ACTION
    f. ACCSP/ASMFC MRIP APAIS conduct recommendations

4. Status of Independent Program Review Recommendations implementation.
    a. Status of Standard Operating Procedures Document – M. Cahall
    b. Status of 2014-2018 Operations Committee draft Strategic Plan (Attachment 7) – T Hoopes

5. Discussion of Draft Terms of Reference for ACCSP Governance Review (Attachments 8 and 9)
    a. Next Steps – Decide who (members of Executive Committee, combination of Executive Committee and Operations, contractor, etc.) will draft responses to the TOR's in the form of recommendations – ACTION

6. List of Action Items from May 20, 2013 through December 17, 2013 and status:
    a. Bob Beal will get ACFCMA funding history relating to ACCSP and ASMFC and email it out to Executive Committee.
    b. Mike Cahall will complete the budget templates for the FINs.

- Mike Cahall will forward the budget templates to the other relevant contacts for completion. **Completed**
- Mike Cahall will gather program reviews from the FIN's to examine how they addressed review recommendations**. Completed**

7. Closed Executive Session

8. Other Business / Adjourn