



Atlantic Coastal Cooperative Statistics Program

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Atlantic Coastal Cooperative Statistics Program Executive Committee

Conference Call

December 16th, 2014

https://safis.accsp.org:8443/accsp_prod/f?p=550:15:3324675043098266::NO:15:P15_CAL_ID_1:1515

MEETING MINUTES

COMMITTEE MEMBERS IN ATTENDANCE

Name	Partner	Phone	Email
Robert Beal	ASMFC	(703) 842-0740	rbeal@asmfc.org
Robert Boyles (Vice-chair)	SC DNR	(843) 953-9304	boylesr@dnr.sc.gov
Gordon Colvin	NOAA Contract	(240) 357-4524	gordon.colvin@noaa.gov
Paul Diodati	MA DMF	(617) 626-1530	paul.diodati@state.ma
Cheri Patterson (Chair)	NH FGD	(603) 868-1095	cheri.patterson@wildlife.nh.gov

Committee Members Not in Attendance: M. Alexander (CT DEEP), J. Carmichael (SAFMC), W. Laney (U.S. FWS)

Staff Members in Attendance: M. Cahall (Program Director), E. Wyatt (Program Assistant)

Welcome/Introduction (C. Patterson)

Attendance was taken. C. Patterson welcomed the group.

Approval of Agenda (C. Patterson)

The agenda was approved with no edits.

Approval of Previous Meeting Minutes

The minutes were approved with no edits.

Program Update (M. Cahall)

- **Administrative**
 - E. Wyatt had a 6 month review and will stay with the Program.
 - Doug Mumford (NC DMF) came and visited ACCSP last week to work out details for the implementation of the electronic for-hire reporting. There will be a soft launch date of January 1, 2015 however, captains will not be required to report till May. This launch will be coupled with MRIP (Marine Recreational Information Program) to do an estimation methodology for non-compliance reporting. The hope is that this estimation will become an approved national methodology for

Our vision is to be the principal source of fisheries-dependent information on the Atlantic coast through the cooperation of all program partners.

MRIP that will allow the integration of the for-hire reporting into the MRIP estimates over time.

- Lobster Trap Tag project met this morning and the project is moving in a positive direction. ACCSP now has a better idea of what all parties are looking to get out of this project.
- NOAA HMS (Highly Migratory Species) is working with ACCSP to use their Data Warehouse. However, there is data in the Warehouse that is not being maintained but HMS is working on who is responsible for maintaining the data. From this issue, HMS has started an internal review of the data flow and management to identify who exactly is responsible for the updated data and most importantly the source of the data.

- **MRIP State Conduct Status**

ACCSP is moving forward with the state conduct. State budgets are being edited and becoming more realistic. There is a need for pre-funding to get MRIP positions filled at ACCSP so G. White can start working on his normal duties. An update will be given at the February meeting for both the Executive Committee and Coordinating Council and by then the MRIP manager position may be posted. **G. Colvin, R. Beal and L. Leach will need to work together to start this process to have an approval process in place for when the cooperative agreement is transferred.** This process will need to occur within four months because NOAA will need 3 months for approval and will be to be completed by June.

- **MA/ME Swipe Card Project**

There has been issues between MA and ME getting the process started now that the two projects have been combined. Before the two projects combined MA released an RFP (Request for Proposals) and had decided on a contract but now ME wants ACCSP to re-release the RFP. ME also wants to build a separate system to maintain their project. ACCSP is unwilling to build this because it will only be beneficial to ME and no other partner. MA wants to have everything go through SAFIS so all states have access to it. ACCSP is willing to make a modification to the SAFIS to satisfy ME. P. Diodati is upset that MA will have re-release the RFP to include a contractor that did not apply for the initial RFP. He believes this is taking too long and could harm other partners from using this resource. G. Colvin agrees and suggested that if we release the RFP it could have legal implications. C. Patterson suggested that because of the timing it is not a legal issue because ME was not included in the RFP process. If it is re-released ME would be included in this process. **M. Cahall will contact Bluefin to see if they would bid on the contract if it is re-released.** The Executive Committee wants to make sure that no perspective bidders know the former bids. **M. Cahall will contact ME to make sure they did not share the bidding information with Bluefin then an RFP can be released by Friday.** Harborlights is confident they can do modifications in the timeframe needed (June). If Bluefin was notified of the bids then harborlights will get the contract. **The Executive Committee will make the decision on the new RFP per the recommendation of Karen Holmes (ACCSP), a ME representative, a MA representative and a NOAA representative.**

Review of Action Items from October Meeting

- **At the end of the Coordinating Council meeting C. Patterson will meet with the Northeast states to make a decision on NROC's (Northeast Regional Ocean Council) use of eTRIPS/m – Done**
 - George LaPointe will be in charge of this project. NROC will pay for any modifications that will need to occur per their request.
- **E. Wyatt will send a welcome package to John Carmichael for his new position on the Executive Committee and the Coordinating Council – Done**
 - J. Carmichael will be at the next Executive Committee meeting in February.
- **L. Leach will do research to find a gift for B. Mahood for his service on the Executive Committee and the Coordinating Council. She will report back to C. Patterson – Done**
 - A buck hunting knife was chosen, it will be engraved with “Bob Mahood ACCSP Founding Member 1996-2014”. R. Boyles will present the knife to B. Mahood at a SAFMC meeting
- **R. Boyles will present the Governance survey results at the next Executive meeting in February per request from G. Colvin – Active (February Meeting)**
- **B. Beal will present the Funding subcommittee white paper results on funding dispersal for proposals at the February Coordinating Council meeting – Active (February Meeting)**
 - There will be new points added to the paper including more flexibility for the Operations Committee during the ranking process.
- **M. Cahall will present the progress of completion of the IPR recommendations at the February meeting Coordinating Council meeting – Active (February Meeting)**
 - Mid-term recommendations will be discussed in January during the Operations Committee meeting.
- **Once the SOP document is finalized the Coordinating Council will review the document yearly to ensure relevance – Active**
- **The Coordinating Council will discuss at the next meeting giving the Operations Committee more authority to recommend a different funding split than the 75/25 when necessary – Active**

Adjourn

Action Items

1. G. Colvin, R. Beal and L. Leach will need to work together to start the process to have an approval process in place for when the cooperative agreement is transferred.
2. M. Cahall will contact Bluefin to see if they would bid on the contract if it is re-released.
3. M. Cahall will contact ME to make sure they did not share the bidding information with Bluefin then an RFP can be released by Friday.

4. The Executive Committee will make the decision on the new RFP per the recommendation of Karen Holmes (ACCSP), ME representative, MA representative and a NOAA representative.