

Atlantic States Marine Fisheries Commission

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201
703.842.0740 • 703.842.0741 (fax) • www.asmfc.org
Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA No. 24-077 Charge To: 0396000EANN Approved by: Laura Leach Sep 6, 2024

Meeting Name: ASMFC 82nd Annual Meeting

Meeting Date: 21-OCT-2024 - 24-OCT-2024

Meeting Location: Annapolis, MD

Hotel Details: Meeting and Accommodations: The Westin Annapolis, 100 Westgate Circle, Annapolis, MD

21401. Reserve your room online:

https://www.marriott.com/event-reservations/reservation-link.mi?

id=1691517365974&key=GRP&app=resvlink

Or call 1.410.972.4300 and identify the ASMFC Annual Meeting to receive the discounted

rate.

Cutoff Date: 25-SEP-2024

Per Diem: Room: \$169 plus tax (sgl/dbl); Meals: \$98 (\$26/\$29/\$43)

Mileage Rate: \$0.67/mile, eff. January 1, 2024. Rental cars must be specifically authorized.

Airport The Westin Annapolis is 22 miles from the Baltimore/Washington International Thurgood

Transportation: Marshall Airport (BWI) and 36 miles from the Ronald Reagan Washington National Airport

(DCI). The hotel does not offer an airport shuttle.

Local Courtesy transportation will be provided to and from local Annual Meeting events for

Transportation: meeting participants and registered guests.

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable

airfare. You are responsible for determining your arrival and departure times.

Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If

the distance from your office to the meeting site is under 35 miles, ASMFC will not

reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

Parking: On-site hotel valet parking is \$34 per night.

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of

travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to

accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if

emailing is not an option.

General Notes: Complete ASMFC Travel Reimbursement Guidelines can be found at

http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines_2024.pdf and the

Electronic Travel Voucher:

http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher_2024.xlsx. Please

contact the ASMFC office if you have questions or would like staff assistance.

Authorized Travelers:

Abbott, Dennis Altman, Thad Anstead, Kristen Atwood, Robert Babb, Russ Baker, Chris Ballenger, Joey Batsavage, Chris Bauer, Tracey Beal, Jeff Beal, Rob Beal, Robert Belcher, Carolyn Bellavance, Rick Berger, Tina Blanchard, Kurt Boehm, Sarah Borden, David Bouffard, Colleen Boyle, James Braun-Ricks, Ingrid

Brown, Delayne Brown, Robert Brust, Jeff

Burgess, Erika Butler, Corrine Campfield, Patrick

Carson, William Carty, Danielle Carty, Lisa
Celestino, Michael Chintala, Marnita Cimino, Joe
Clark, John Cloyd, Rese Colden, Allison
Corbett, Heather Corbin, Matthew Couch, Nick

Craig, Caitlin Cromer, Ronnie Curatolo-Wagemann, Scott

Davis, Justin Defilippi Simpson, Julie Delloso, David Delucia, Mari-Beth Diggs, Danny Dippold, David Dize, Russell Drew, Katie Dyar, Ben Eakin, William Edwards, Phillip Fay, Gavin Fegley, Lynn Feigenbaum, Mitchell Ferrara, Sarah Fournier, Alexa Franke, Emilie Gadomski, Tom Galvan, Alexa Gary, Marty Gates, Matthew Geer, Patrick Gillingham, Lewis Gilmore, Jim Giuliano, Angela Gopal, Vin Grabowski, Tyler Green, Jamie Gresko, Joseph Griffin, Melanie Grist, Joseph Groskin, Bob Grout, Doug Hasbrouck, Emerson Haymans, Doug Hense, Zina Hepler, Allison Hodge, Chris Hyatt, William Iverson-Cason, Stephanie Jacobs, Chris Jennings, Gary Johnson, Jimmy Kaalstad, Simen Kaelin, Jeff Kane, Raymond Keliher, Pat Kennedy, Carrie

Keppler, BlaikKerns, ToniKipp, JeffKnowlton, KathyKuhn, KristopherKulik, Anita

Lafrance, Robert Laney, Wilson Law, Alexander Leach, Laura Lengyel Costa, Nicole Luisi, Michael Lustig, Loren Maniscalco, John Mannen, Jerry Mccawley, Jessica Mckiernan, Dan Mcnamee, Jason Medders, Paul Mercer, Jeff Meserve, Nichola Miller, Roy Miner, Craig Minor, James Moore, Chris Musante, Madeline Nelson, Gary Nowalsky, Adam Opiekun, Michael Owens, Ron Patel, Jainita Patterson, Cheri Peabody, Rachael Peake, Sarah Pearce, N Scott Powell, Marisa Power, Heather Pugh, Craig Pugh, Tracy Rawls, Kathy Reid, Eric Reny, Cameron Rhodes, Malcolm Rhodes, Trey Rickabaugh, Harry Rogers, Matt Rousseau, Mark Ryan, Daniel Salmon, Brandi Sabo, Jeffrey Schaeffer, Tim Schneider, Eric Self, Ross Sherwood, Graham Smith, Kent Sikorski, David Simpson, Ethan Snellbaker, Jason Sosnowski, Susan Starks, Caitlin Stein, Dana Thiele, Fred Thomas, Chad Thomas, Michael Thomas, Skye Topolski, Marek Train, Stephen Truesdale, Corinne Tuohy, Chelsea Tweel, Andrew Underwood, Robert Vidal, Alexander Walker, Jason Ware, Megan Watters, David White, Geoffrey White, Ritchie Wilke, Kate Willey, Angel Williams, Keith Wojcik, Greg Woodward, Spud Wray, Michael Zobel, Renee