

# Atlantic States Marine Fisheries Commission

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*Vision: Sustainably Managing Atlantic Coastal Fisheries*

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## TRAVEL AUTHORIZATION

TA Number: 15-048

Charge To: 0196000ESPR

Authorized By:  Laura Leach

**Meeting Name:** ASMFC Spring Meeting 2015  
**Meeting Date(s):** 05/05/2015 - 05/07/2015  
**Location:** Alexandria, Virginia  
**Hotel Details:** The Westin Alexandria 400 Courthouse Square, Alexandria, VA 22314 for reservations call 886.837.4210 or 703.253.8600 Identify ASMFC to receive discounted rate  
**Cutoff Date:** 03/31/15  
**Per Diem:** Hotel: \$224 sgl/dbl Meals: \$66 (\$12/\$18/\$36)  
**Mileage Rate:** \$0.575/mile; transportation expenses over \$500 must be pre-approved by Laura Leach, Pat Campfield or Toni Kerns  
**Airport Transportation:** The Westin Alexandria complimentary shuttle operates daily 7:00am - 10:00pm and provides transportation within a 1.5mi. radius of the hotel, including the King Street Metro Station. Refer to the hotel directions sheet for additional transportation options  
**Local Transportation:** The hotel is located 3 blocks from the King Street Metro.  
**Parking:** Valet parking only at \$26/day  
**Basic Guidelines(\*):** If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to be at all meetings; all others are eligible for reimbursement for meetings of boards/committees of which they are a member. ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business. Complete ASMFC Travel Reimbursement Guidelines can be found at [http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines\\_Jan2015.pdf](http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines_Jan2015.pdf)  
**Reimbursement:** You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel [http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher\\_Jan2015.xlsx](http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher_Jan2015.xlsx). Electronic travel vouchers and scanned receipts are preferred and should be sent to [accounting@asmfc.org](mailto:accounting@asmfc.org). Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

### Authorized Travelers:

Abbott, Dennis

Addison, Nancy

Adler, William

Alexander, Mark

Allen, Russ

Altman, Thad

Andrzejczak, Robert

Anthony, Steve

Armstrong, Mike

Arway, John

Ballou, Bob

Baum, Tom

Beal, Robert

Bellavance, Rick

Blanchard, Kurt

Borden, David

Boyle, Philip

Boyles, Robert

Brust, Jeff

Burns, Jon

Carson, William

Bull, John

Chanda, David

Clark, John

Cary, Jocelyn

Cornish, Jon

Cromer, Ronnie

Cole, Bill	Davenport, Catherine	Diodati, Paul
Daniel, Louis	Dean, Micah	Enterline, Claire
Duval, Michelle	Eastman, Michael	Feigenbaum, Mitchell
Estes, Jim	Fegley, Lynn	Furlong, Larry
Fote, Tom	Frampton, Chisolm	Gibson, Mark
Gary, Martin	Geer, Patrick	Godwin, Charlton
Gilmore, Jim	Glenn, Robert	Grist, Joseph
Goldsborough, William	Green, Jamie	Heins, Steve
Grout, Doug	Hasbrouck, Emerson	Ingerson, Lloyd
Hoopes, Tom	Huss, Timothy	King, Bryan
Kaelin, Jeff	Keliher, Pat	Lewis, Doug
Langley, Brian	Lauderman, Richard	Lyons Gromen, Pam
Luisi, Michael	Lustig, Loren	McNamee, Jason
McCawley, Jessica	McKiernan, Dan	Miller, Roy
Messeck, Douglas	Michels, Stewart	Muffley, Brandon
Miner, Craig	Moran, Pat	O'Reilly, Rob
Nowalsky, Adam	O'Connell, Tom	Patterson, Cheri
Orndorf, Bill	Overturf, Kyle	Place, Kelly
Peake, Sarah	Pierce, David	Robson, Mark
Pugh, Craig	Rhodes, Malcolm	Schick, Kyle
Ryan, Daniel	Saveikis, David	Sikorski, David
Self, Ross	Shuster, Rama	Sosnowski, Susan
Simpson, David	Snellbaker, Jason	Stockwell, Terry
Stein, Dana	Stewart, Lance	Vereb, Mike
Stuart, Richard	Train, Stephen	Woodward, Spud
Watters, David	White, G. Ritchie	Zeman, Chris
Young, Leroy	Yuen, Melissa	Zobel, Renee

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 PENNSYLVANIA . MARYLAND . VIRGINIA . NORTH CAROLINA . SOUTH CAROLINA . GEORGIA . FLORIDA