



# Atlantic States Marine Fisheries Commission

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201  
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*Joseph Cimino (NJ), Chair*

*Dan McKiernan (MA), Vice-Chair*

*Robert E. Beal, Executive Director*

*Sustainable and Cooperative Management of Atlantic Coastal Fisheries*

## VACANCY ANNOUNCEMENT

### PORT PROJECT ENGINEER

**VACANCY #: 24-010**

*Location:* Narragansett, RI

*Closing Date:* 09/30/2024

*Annual Salary:* \$67,500

*(plus full benefits)*

### General Description

Rhode Island Department of Environmental Management (RIDEM) seeks to hire a contractual employee to perform project management duties for marine infrastructure projects being conducted at the Port of Galilee and other State Piers.

The Port Project Engineer will assist the RIDEM with the administration and management of construction projects at the state's ports and piers. Supervision and training will be provided, however there will be the opportunity for the use of independent judgment and making of technical decisions of moderate difficulty; work is reviewed through the examination of reports, on-site inspections, through collaboration, and via conferences and meetings.

The work environment includes field visits in all weather conditions including heat, cold, precipitation, and marine environments. Work is typically land-based although occasionally it may be appropriate to utilize watercraft to successfully monitor work or observe certain conditions. Must be able to lift up to 40 pounds and move unassisted in uneven terrain including floating docks, ladders, and small watercraft.

### Duties

1. To perform difficult technical or project management work in the area of marine port construction and land-based operations and utilities, and to do related work as required.
2. To assist in construction management involving, seawalls, piers, docks, water and wastewater infrastructure, operations buildings (administration, services), secondary roads and parking areas, and marine service infrastructure (water, electric).
3. To observe and record daily construction activity of Port and Pier projects. To assess progress and quality of construction activity and ensure construction drawings and specifications are being adhered to. To prepare field inspections reports that document construction activity.
4. To assist in development of project solicitations, specifications, plans, drawings, agreements and other technical documents required by the project.
5. To organize and attend project meetings on behalf of RIDEM.
6. To act as a liaison between vessel owners, fishermen, contractors, RIDEM, and regulatory agencies.
7. To support all elements of the project on behalf of RIDEM.
8. To be responsible for various procurement functions involving the review of requests for materials, equipment, and supplies, the preparation of purchase requisitions, and the maintenance of records of appropriations and expenditures.
9. To review and provide financial and programmatic updates on a monthly basis, or as directed, on project schedules including percent of work completed, and percent of budget expended.
10. To do related work as required.

## Qualifications

The applicant should have experience with construction management employment or similar; the ability to read and interpret all types of civil engineering plans and specifications; excellent communication and project management skills to track and report on progress, and coordinate with vendors, permitting authorities, RIDEM staff and lessees/users of the active commercial fishing port; and the ability to establish and maintain effective working relationships with contractors, supervisors, and project stakeholders.

A bachelor's degree in the field of civil engineering, or equivalent is preferred. Project management professionals that carry certifications and have experience in construction management are encouraged to apply. Experience with the following software is preferred: Microsoft Office Suite, AutoCAD, GIS, construction management software.

## Work Environment

The position will be based in the RIDEM Coastal Resources office in Narragansett, RI although approximately 30% of the time may be spent at other State Pier sites across RI. Work is typically Monday through Friday, 8:30 am to 4:00 pm to complete a 35-hour work week. This position reports to the Special Ports Project Coordinator and does not supervise staff.

## Application Process

Please email a resume and cover letter referencing the vacancy number (**24-010**) to Human Resources, Atlantic States Marine Fisheries Commission, 1050 N. Highland Street; Suite 200 A-N, Arlington, VA 22201 ([asmfc-jobs@asmfc.org](mailto:asmfc-jobs@asmfc.org)) by the closing date of September 30, 2024. The vacancy number (**24-010**) must be identified in the subject line.

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*Organization Profile: The Atlantic States Marine Fisheries Commission (Commission) is comprised of the 15 Atlantic coast states under the terms of an interstate compact approved in 1942. The purpose of the Commission, as set forth by Article I of its Compact, is: To promote the better utilization of the fisheries, marine, shell, and diadromous, of the Atlantic seaboard by the promotion and protection of such fisheries. As an instrumentality of the 15 Atlantic coastal states, the Commission is employed to coordinate the conservation and management of nearshore migratory fishery resources.*

*The Commission is an Equal Employment Opportunity employer and welcomes all qualified applicants regardless of age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, sexual preference, disability, or any other legally protected status. ASMFC is unable to sponsor applicants for work visas.*

*If you have a disability and need assistance applying for this position, you may call the ASMFC Human Resources office at (703) 842-0740 between the hours of 9:00 a.m. and 4:00 p.m. ET, Monday – Friday. Reasonable accommodations for interviews will be provided upon request to individuals with disabilities.*