

## **Atlantic States Marine Fisheries Commission**

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201
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Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

## TRAVEL AUTHORIZATION

TA No. 24-077 Charge To: 0396000EANN Approved by: Laura Leach Sep 6, 2024

Meeting Name: ASMFC 82nd Annual Meeting

Meeting Date: 21-OCT-2024 - 24-OCT-2024

Meeting Location: Annapolis, MD

Hotel Details: Meeting and Accommodations: The Westin Annapolis, 100 Westgate Circle, Annapolis, MD

21401. Reserve your room online:

https://www.marriott.com/event-reservations/reservation-link.mi?

id=1691517365974&key=GRP&app=resvlink

Or call 1.410.972.4300 and identify the ASMFC Annual Meeting to receive the discounted

rate.

Cutoff Date: 25-SEP-2024

**Per Diem:** Room: \$169 plus tax (sgl/dbl); Meals: \$98 (\$26/\$29/\$43)

Mileage Rate: \$0.67/mile, eff. January 1, 2024. Rental cars must be specifically authorized.

Airport The Westin Annapolis is 22 miles from the Baltimore/Washington International Thurgood

**Transportation:** Marshall Airport (BWI) and 36 miles from the Ronald Reagan Washington National Airport

(DCI). The hotel does not offer an airport shuttle.

**Local** Courtesy transportation will be provided to and from local Annual Meeting events for

**Transportation:** meeting participants and registered guests.

**Basic Guidelines:** In consideration of the Commission's budget please attempt to select the most reasonable

airfare. You are responsible for determining your arrival and departure times.

Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not

reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

**Parking:** On-site hotel valet parking is \$34 per night.

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of

travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to

accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if

emailing is not an option.

**General Notes:** Complete ASMFC Travel Reimbursement Guidelines can be found at

http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines 2024.pdf and the

**Electronic Travel Voucher:** 

http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher\_2024.xlsx. Please

contact the ASMFC office if you have questions or would like staff assistance.

## **Authorized Travelers:**

Kennedy, Carrie

Abbott, Dennis Altman, Thad Anstead, Kristen Atwood, Robert Babb, Russ Baker, Chris Ballenger, Joey Batsavage, Chris Bauer, Tracey Beal, Jeff Beal, Rob Beal, Robert Belcher, Carolyn Bellavance, Rick Berger, Tina Blanchard, Kurt Borden, David Bouffard, Colleen Boyle, James Braun-Ricks, Ingrid Brown, Delayne Brown, Robert Brust, Jeff Burgess, Erika Campfield, Patrick Butler, Corrine Carson, William Carty, Danielle Carty, Lisa Celestino, Michael

Chintala, Marnita Cimino, Joe Clark, John Cloyd, Rese Colden, Allison Corbett, Heather

Corbin, Matthew Couch, Nick Craig, Caitlin

Cromer, Ronnie Cuppett, Scott Curatolo-Wagemann, Scott Daniels, Doug Davis, Justin Defilippi Simpson, Julie

Delloso, David Delucia, Mari-Beth Diggs, Danny Dippold, David Dize, Russell Drew, Katie Dyar, Ben Eakin, William Edwards, Phillip

Fay, Gavin Fegley, Lynn Feigenbaum, Mitchell

Ferrara, Sarah Fournier, Alexa Franke, Emilie Gadomski, Tom Galvan, Alexa Gary, Marty Gates, Matthew Geer, Patrick Gilmore, Jim Giuliano, Angela Grabowski, Tyler Gopal, Vin Green, Jamie Gresko, Joseph Griffin, Melanie Grist, Joseph Groskin, Bob Grout, Doug Hasbrouck, Emerson Haymans, Doug Hense, Zina Hepler, Allison Hodge, Chris Hornstein, Jesse Hyatt, William Iverson-Cason, Stephanie Jacobs, Chris Jennings, Gary Johnson, Jimmy Kaalstad, Simen Kaelin, Jeff Kane, Raymond Keliher, Pat

Keppler, Blaik Kipp, Jeff Knowlton, Kathy Kuhn, Kristopher

Kerns, Toni

Kulik, Anita
Law, Alexander
Luisi, Michael
Mannen, Jerry
Mcnamee, Jason
Meserve, Nichola
Minor, James
Nelson, Gary
Owens, Ron
Peabody, Rachael
Powell, Marisa

Pugh, Tracy Reny, Cameron Rickabaugh, Harry Ryan, Daniel Schaeffer, Tim Self, Ross Simpson, Ethan

Sosnowski, Susan Thiele, Fred Thomas, Skye Truesdale, Corinne

Underwood, Robert

Ware, Megan White, Ritchie Wojcik, Greg Zobel, Renee Lafrance, Robert Laney, Wilson

Leach, Laura
Lengyel Costa, Nicole
Lustig, Loren
Maniscalco, John
Mccawley, Jessica
Mckiernan, Dan
Medders, Paul
Mercer, Jeff
Miller, Roy
Miner, Craig

Moore, Chris Musante, Madeline Nowalsky, Adam Opiekun, Michael Patel, Jainita Patterson, Cheri Peake, Sarah Pearce, N Scott Power, Heather Pugh, Craig Rawls, Kathy Reid, Eric Rhodes, Malcolm Rhodes, Trey Rogers, Matt Rousseau, Mark Sabo, Jeffrey Salmon, Brandi Schlick, Catherine (Cj) Schneider, Eric Sherwood, Graham Sikorski, David

Smith, Kent Snellbaker, Jason Starks, Caitlin Stein, Dana Thomas, Chad Thomas, Michael Topolski, Marek Train, Stephen Tuohy, Chelsea Tweel, Andrew Vidal, Alexander Walker, Jason Watters, David White, Geoffrey Wilke, Kate Williams, Keith Woodward, Spud Wray, Michael