



Atlantic States Marine Fisheries Commission

1050 N. Highland Street. Suite 200A-N. Arlington, VA 22201

703.842.0740 703.842.0741(fax) www.asmfc.org

Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA No. 23-051

Charge To: 0396000EANN/0036000EANI Approved by: Laura Leach *Laura Leach*

Aug 25, 2023

Meeting Name: ASMFC 81st Annual Meeting

Meeting Date: OCT-15-2023 - OCT-19-2023

Meeting Location: Beaufort, NC

Hotel Details: Meeting and accommodations: the Beaufort Hotel, 2440 Lennoxville Rd, Beaufort, North Carolina, 28516; Reservations: Click here to reserve your room online. <https://reservations.travelclick.com/114723?groupID=3541441> Or call (252)728-3000 and mention ASMFC to get our discounted rate.

Cutoff Date: SEP-11-2023

Per Diem: Hotel: \$139 plus taxes (sgl/dbl); Meals: \$59 (\$14/\$16/\$29)

Mileage Rate: \$0.655/mile, eff. January 1, 2023. Rental cars must be specifically authorized.

Airport Transportation: Located on the Crystal Coast, an 85-mile stretch of coastline in North Carolina the Beaufort Hotel is easily accessible by automobile or airplane. Three airports are within an easy drive: Raleigh-Durham International Airport (168 miles); Albert J. Ellis Airport (Jacksonville, NC - 61 miles); and Coastal Carolina Regional Airport (CCRA - 39 miles). From the first two airports, it would be best to rent a car to get to Beaufort and from CCRA you can take a taxi or an Uber.

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

Parking: Valet Service is \$15 per day.

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

General Notes: Complete ASMFC Travel Reimbursement Guidelines can be found at http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines_2023.pdf and the Electronic Travel Voucher: http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher_2023.xlsx. Please contact the ASMFC office if you have questions or would like staff assistance.

Authorized Travelers:

Abbott, Dennis	Altman, Thad	Anstead, Kristen
Armstrong, Mike	Atwood, Robert	Babb, Russ
Baker, Chris	Batsavage, Chris	Bauer, Tracey
Beal, Jeff	Beal, Rob	Beal, Robert
Belcher, Carolyn	Bell, Mel	Bellavance, Rick



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Authorized Travelers:

Berger, Tina	Blanchard, Kurt	Boehm, Sarah
Borden, David	Bouffard, Colleen	Boyle, James
Braun, Ingrid	Brown, Delayne	Brown, Robert
Brust, Jeff	Burgess, Erika	Campfield, Patrick
Carson, William	Carty, Danielle	Carty, Lisa
Cimino, Joe	Clark, John	Cloyd, Rese
Colden, Allison	Corbett, Heather	Corbin, Matthew
Couch, Nick	Craig, Caitlin	Cromer, Ronnie
Davis, Justin	Day, Lennie	Defilippi Simpson, Julie
Delucia, Mari-Beth	Dijohnson, Alex	Dippold, David
Dize, Russell	Drew, Katie	Eakin, William
Edwards, Phillip	Fegley, Lynn	Ferrara, Sarah
Fournier, Alexa	Franke, Emilie	Gadomski, Tom
Gary, Marty	Gates, Matthew	Geer, Patrick
Gillingham, Lewis	Giuliano, Angela	Gopal, Vin
Green, Jamie	Gresko, Joseph	Griffin, Melanie
Groskin, Bob	Grout, Doug	Hasbrouck, Emerson
Haymans, Doug	Hense, Zina	Hepler, Allison
Hodge, Chris	Hornstein, Jesse	Hyatt, William
Jacobs, Chris	Jennings, Gary	Johnson, Jimmy
Kaalstad, Simen	Kaelin, Jeff	Kane, Raymond
Keliher, Pat	Kennedy, Carrie	Kerns, Toni
Kipp, Jeff	Knowlton, Kathy	Kuhn, Kristopher
Kulik, Anita	Lafrance, Robert	Laney, Wilson
Law, Alexander	Leach, Laura	Lengyel Costa, Nicole
Luisi, Michael	Lustig, Loren	Madsen, Shanna
Maniscalco, John	Mannen, Jerry	Mason, T. Montgomery
Mccawley, Jessica	Mckiernan, Dan	Mcmamus, Conor
Mcnamee, Jason	Medders, Paul	Mercer, Jeff
Meserve, Nichola	Miller, Roy	Miner, Craig
Moore, Chris	Musante, Madeline	Newlin, Scott
Nowalsky, Adam	Patel, Jainita	Patterson, Cheri
Peabody, Rachael	Peake, Sarah	Pearce, N Scott
Perry, Derek	Plumlee, J. Bryan	Powell, Marisa
Power, Heather	Pugh, Craig	Rawls, Kathy
Reardon, Kathleen	Reid, Eric	Reyn, Cameron
Rhodes, Malcolm	Rhodes, Trey	Rickabaugh, Harry
Rogers, Matt	Rousseau, Mark	Ryan, Daniel
Sabo, Jeffrey	Salmon, Brandi	Schaeffer, Tim



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Authorized Travelers:

Schneider, Eric	Seggos, Basil	Self, Ross
Sherwood, Graham	Sikorski, David	Simpson, Ethan
Smith, Kent	Smott, Somers	Snellbaker, Jason
Sosnowski, Susan	Starks, Caitlin	Stein, Dana
Thomas, Chad	Thomas, Michael	Thomas, Skye
Thomas-Blate, Jessie	Topolski, Marek	Train, Stephen
Tuohy, Chelsea	Tweel, Andrew	Underwood, Robert
Walker, Jason	Ware, Megan	Watters, David
Weedon, Craig	White, Geoffrey	White, Ritchie
Wilke, Kate	Willey, Angel	Williams, Keith
Wojcik, Greg	Wong, Richard	Woodward, Spud
Wray, Michael	Zobel, Renee	